



DIVISION MIDWAY ALLIANCE FOR COMMUNITY IMPROVEMENT

Board of Directors

Executive Committee

Chairperson: President

Members:

- President
- Secretary
- Treasurer

Meetings:

Meeting will be prior to the monthly Board Meeting, meetings may be by phone, email, teleconference, or in person:

Responsibilities:

Acts on behalf of the Board between regular meetings and as necessary in emergency situation, as necessary, or regarding sensitive personnel issues. Reviews Staff proposals for extraordinary capital and operational expenditures and advises Board of recommendations for action.

Tasks/Activities:

- Develops the Board meeting agenda in conjunction with staff.
- Human Resource Management
 - Conducts and presents recommendations regarding the annual performance review of the Executive Director for full Board approval, including a recommendation as to compensation.

General Board

Members: Minimum of three, and maximum of fifteen members including the President, Treasurer, secretary, and at-large members.

Responsibilities:

The Board of Directors, in conjunction with staff, will develop the policies, and procedures, for the day-to-day operation of DMA. The Board will review and amend policies and procedures on a regular basis or as needed. The Board will work with staff to ensure that programming is in line with DMA goals. The Board will evaluate the policies, procedure, practices, and programming utilizing the equity plan established by